

VISTA Assignment Description (VAD)

Title: VISTA Clinic Community Development Coordinator Wausau 2021

Sponsoring Organization: Wisconsin Association of Free & Charitable Clinics, Inc

Project Name: Wisconsin Association of Free & Charitable Clinics, Inc II

Project Number: 19VSNWI007

Project Period: 09/29/2019 - 02/26/2022

Site Name: Free Clinic at First Presbyterian Church

Focus Area(s)

Primary: Healthy Futures

Secondary:

VISTA Assignment Objectives and Member Activities

Goal of the Overall VISTA Project: Called to heal the sick, comfort the bereaved, serve the poor and show compassion to those living on the margins, the FPC Free Clinic shall offer no-charge primary care services to low income, uninsured residents of the area utilizing highly qualified but unpaid medical volunteers who share this sense of call. The VISTA project will: provide invaluable assistance in establishing a permanent site to house the free clinic; assist the clinic to meet WAFCC Standards of Excellence requirements; assist in the establishment of formal interagency collaborative agreements; assist in the establishment of a clinic dispensary/pharmacy program; develop a volunteer recruitment, training and retention program.

Objective of the Assignment

Assist in the design, financing, building and equipping of a Community Partners Campus facility to serve as the permanent site of the Free Clinic and other social service agencies.

Member Activity (09/29/2019 - 02/26/2022): Member Activity: Finalize clinic space requirements and design specifications; work with architect and project manager as appropriate. Member Activity: Assure equipment necessary to operate the clinic is identified and obtained, preferable through donations of usable materials (e.g., exam tables, cabinetry, etc.). Member Activity: Identify IT and telecommunications infrastructure needed, including EMR. Member Activity: Identify medical supplies and other materials needed to operate the clinic and develop channels to meet needs, especially through donations from local health institutions.

Objective of the Assignment

Implement Wisconsin Association of Free & Charitable Clinics Standards of Excellence.

Member Activity (09/29/2019 - 02/26/2022): Member Activity: Assess current level of compliance with Standards, identifying areas of deficiency. Member Activity: Establish plan and lead process for addressing and eliminating deficiencies. Member Activity: Develop and implement processes for assuring ongoing standards compliance, with an emphasis on quality assurance, infection control practices and data and records management.

Objective of the Assignment

Establish and maintain interagency relations necessary to support the work of the clinic and enhance and improve coordinated treatment outcomes for patients; establish and maintain a high level of visibility for the Wausau Free Clinic on the Internet and social media platforms to promote accessibility.

Member Activity (09/29/2019 - 02/26/2022): Member Activity: Establish MOUs with community agencies to meet broad range of patient needs, e.g., hospitals, specialists, pharmacies, medical school, MH/AoD services, food pantries, housing support, employment counseling, transportation; and evaluate activities. Member Activity: Establish formal aftercare linkages with local EDs. Member Activity: Establish and maintain an attractive, engaging website and active social media presence for the Wausau Free Clinic on Facebook, WhatsApp, etc.

Objective of the Assignment

Assure patients' medication and pharmaceutical needs are met as completely, expeditiously and cost-effectively as possible.

Member Activity (09/29/2019 - 02/26/2022): Member Activity: Assist the Pharmacy Director and MD in designing and implementing a clinic dispensary/pharmacy program to meet the needs of patients; establish formulary. Member Activity: Apply to Americares or similar national programs to obtain donated supplies. Member Activity: Identify and establish relationships with local sources to obtain medications and pharmaceutical products for patients, preferably donated or discounted. Member Activity: Identify and establish contact with national pharmaceutical companies to participate in their "indigent pharmacy" programs.

Objective of the Assignment

Assure a sufficient number of volunteers are available to meet the needs of the clinic and our patients.

Member Activity (09/29/2019 - 02/26/2022): Member Activity: Identify staffing needs of the clinic, based on services offered, hours and days of operation. Member Activity: Establish mechanisms for recruiting both medical and non-medical volunteers to meet needs. Member Activity: Establish processes for onboarding, training and evaluating volunteers.