

VISTA Assignment Description (VAD)

Title: Saint Vincent De Paul Marshfield VISTA

Sponsoring Organization: WISCONSIN ASSOCIATION OF FREE AND CHARITABLE CLINICS, INC.

Project Name: Wisconsin Association of Free & Charitable Clinics, Inc IV

Project Number: 22VSEWI001

Project Period: 01/02/2022 - 12/31/2022

Site Name: St Vincent De Paul Marshfield

Focus Area(s)

Primary: Healthy Futures

Secondary:

VISTA Assignment Objectives and Member Activities

Goal of the Overall VISTA Project: The goal of the Saint Vincent De Paul Thrift Store and Outreach is to better serve the Marshfield community with multiple resources including a free clinic, food pantry, thrift store and many other outreach services. The goal of the VISTA is to understand the overall need for the community and build capacity to increase funding, outreach, volunteers, and resources for those utilizing the Saint Vincent De Paul amenities offered.

Objective of the Assignment

Assess and develop understanding of workflow in pantry and how to better implement new policies and procedures.

Member Activity (01/02/2022 - 01/18/2022): Member Activity: Review current policies and procedures in the food pantry. Member Activity: Understanding family size and resources needed for pantry. Member Activity: Engage in creating new policies and procedures. Member Activity: Engage in community to increase awareness of food pantry and to increase engagement with pantry donors.

Objective of the Assignment

Assess and develop understanding of workflow in free clinic and how to better implement new policies and procedures.

Member Activity (01/02/2022 - 01/18/2022): Member Activity: Review current policies and procedures in the free clinic. Member Activity: Understanding demographics of patients coming to the free clinic. Member Activity: Engage in creating new policies and procedures to implement best practices for the free clinic. Member Activity: Engage in community to increase awareness of free clinic and to increase engagement with clinic donors.

Objective of the Assignment

Launch volunteer program for med clinic.

Member Activity (01/02/2022 - 01/18/2022): Member Activity: Understanding workflow of the med clinic program and how it impacts the clinic. Member Activity: Engage in increasing volunteers to better serve the number of patients that can be seen. Member Activity: Establish partnerships with programs for discounted or free prescriptions. Member Activity: Establish electronic drug repository for the clinic.

Objective of the Assignment

Assess and develop understanding of workflow in thrift store and outreach.

Member Activity (01/02/2022 - 01/18/2022): Member Activity: Engage in grant writing to help alleviate cost burden from thrift store. Member Activity: Engage in creating new policies and procedures to implement best practices to align store and outreach to fit community needs. Member Activity: Engage in community to increase awareness of Saint Vincent De Paul offerings by use of social media and advertisements.

Objective of the Assignment

Identify and develop potential strategic partnerships, potential funding opportunities and sources.

Member Activity (01/02/2022 - 01/18/2022): Member Activity: Develop donation discount partnership program whereby donors receive discounts on goods and services through a donation to the organization. Member Activity: When possible, attend community events or fund-raising opportunities by targeting younger donor base. Member Activity: Regularly provide Facebook posts to connect with community partners and assist with fundraising events.