

VISTA Assignment Description (VAD)

Title: 2024 - 2025 Saturday Clinic for the Uninsured VISTA

Sponsoring Organization: WISCONSIN ASSOCIATION OF FREE & CHARITABLE CLINICS INC.

Project Name: Wisconsin Association of Free & Charitable Clinics, Inc IV

Project Number: 22VSEWI001

Project Period: 12/31/2023 - 12/28/2024

Site Name: Saturday Clinic for the Uninsured

Focus Area(s)

Primary: Healthy Futures

Secondary:

VISTA Assignment Objectives and Member Activities

Goal of the Overall VISTA Project: The VISTA Member activities will increase access to healthcare to the low income and uninsured population by providing efficiencies and the groundwork of integral components to ensure sustainability of funding, volunteer staffing and the delivery of high-quality healthcare to the most vulnerable populations.

Objective of the Assignment

Improve management of chronic conditions at SCU.

Member Activity (01/01/2024 - 12/28/2024): Member Activity: Measure and increase the effectiveness of SCU's DHS programming. Member Activity: Facilitate communication with appropriate MCW contacts to ensure successful grant reporting. Member Activity: Facilitate communication with community partnerships such as the St. Mike's farm.

Objective of the Assignment

Create new organizational financial management system.

Member Activity (01/01/2024 - 12/28/2024): Member Activity: Work with Ascension pharmacy to create a system to track pharmacy billing. Member Activity: Work with MCW financial department and SCU Research and Finance Director to create yearly budgets and a system for continual expense tracking.

Objective of the Assignment

Saturday Clinic of the Uninsured clinic development.

Member Activity (01/01/2024 - 12/28/2024): Member Activity: Collaborate with the MCW Office of Development to facilitate donor outreach, such as clinic tours or fundraising events. Member Activity: Collaborate with the MCW Office of Development to search for and apply for additional funding opportunities. Member Activity: Create and distribute annual report for the clinic. Member Activity: Explore and develop community partnerships for additional support.

Objective of the Assignment

Saturday Clinic of the Uninsured clinic operations.

Member Activity (01/01/2024 - 12/28/2024): Member Activity: Assist with forming new risk reduction committee aimed at improving patient safety and decreasing medical errors. Member Activity: Collaborate with clinic leadership and volunteers on quality improvement project development and implementation. Member Activity: Work with the WAFCC Committee to maintain WAFCC Gold Seal of Excellence for free clinic best-practice standards. Member Activity: Attend weekly SCU Board meetings and other relevant committee meetings.

Objective of the Assignment

Build capacity of SCU's Patient and Family Advisory Council (PFAC).

Member Activity (01/01/2024 - 12/28/2024): Member Activity: Organize monthly PFAC meetings and other SCU patient events, such as Spring Walk patient-faculty meet and greet. Member Activity: Recruit patients and family members to the PFAC. Member Activity: Facilitate implementation of PFAC feedback into clinic operations. Member Activity: Secure funding and plan budget for PFAC operations.

Objective of the Assignment

Develop training for future AmeriCorps members.

Member Activity (01/01/2024 - 12/28/2024): Member Activity: Collaborate with WAFCC to plan for future AmeriCorps members at SCU. Member Activity: Develop training materials and a training plan for future members.