

# VISTA Assignment Description (VAD)

**Title:** 2024 - 2025 Perry Family Free Clinic VISTA

**Sponsoring Organization:** WISCONSIN ASSOCIATION OF FREE & CHARITABLE CLINICS, INC.

**Project Name:** Wisconsin Association of Free & Charitable Clinics, Inc IV

**Project Number:** 22VSEWI001

**Project Period:** 12/31/2023 - 12/28/2024

**Site Name:** Perry Family Free Clinic (Rebalanced Life Wellness)

## Focus Area(s)

**Primary:** Healthy Futures

**Secondary:**

## VISTA Assignment Objectives and Member Activities

**Goal of the Overall VISTA Project:** The VISTA will serve at Perry Family Free Clinic whose mission is to ensure that black men and boys living in under-represented communities, who bear the heaviest burden of disease and poor health status, could have the opportunity to live fuller, healthier lives. The VISTA will engage in system development, policy creation, volunteer recognition, and clinic marketing to expand the clinics services and resources. Through the VISTA's service, patients can be seen at no cost which can keep patients out of poverty by not receiving unaffordable medical bills.

### Objective of the Assignment

Utilize the relationship with the Clinic Director to further systems and services for the clinic.

**Member Activity (01/01/2024 - 12/28/2024):** Member Activity: Engage with ClinicDirector with planning for and overseeing a system for recruiting and training volunteer staff. Member Activity: Develop system including procurement of supplies and waste management with Clinic Director. Member Activity: Document process for future VISTA Member to use and continue projects.

### Objective of the Assignment

Collaborate with Clinic Director with implementing policies, procedures, and best practices which maximize access to healthcare and improve overall quality of care.

**Member Activity (01/01/2024 - 12/28/2024):** Member Activity: Engage with Clinic Director with establishing WAFCC BronzeStandards of Excellence. Member Activity: Analyze with Clinic Director to identify deficiencies and schedule to implement working toward achieving Silver and Gold Seal of Excellence. Member Activity: VISTA will develop a continuation plan/guide for future VISTA members to carry out projects.

**Objective of the Assignment**

Review with Clinic Director the Community Health Needs Assessment and other community reporting tools to strengthen and/or expand Clinic programs.

**Member Activity (01/01/2024 - 12/28/2024):** Member Activity: Engage with the Clinic Director to Review all relevant Community Health Needs Assessments (CHNA). Member Activity: Identifying Clinic's strengths and opportunities in relation to CHNAs. Member Activity: Develop with Clinic Director concrete steps to strengthen and expand Clinic's programs in relations CHNA opportunities. Member Activity: Create a process for plan review and revision for the team and future VISTA Members.

**Objective of the Assignment**

Engage with Clinic Director for Marketing and Outreach.

**Member Activity (01/01/2024 - 12/28/2024):** Member Activity: Collaborate with Clinic Director monitoring the website and to develop and expand social media presence. Member Activity: Identifying potential areas for additional outreach with Clinic Director. Member Activity: Engage with Clinic Director for Fund Development searching for additional grant opportunities and fundraising projects as needed. Member Activity: VISTA will develop a continuation plan/guide for future VISTA members to carry out projects.